



# INDUSCHAMPS SCHOOL

CBSE Affiliation No.: 1130999

Wakad, Pune - 57.

## School Almanac 2021-22

Name : \_\_\_\_\_

Class : \_\_\_\_\_ Roll No.: \_\_\_\_\_





# The Constitution of India

## PREAMBLE

**WE, THE PEOPLE OF INDIA**, having solemnly resolved to constitute India into a **SOVEREIGN SOCIALIST SECULAR DEMOCRATIC REPUBLIC** and to secure to all its citizens :

**JUSTICE**, social, economic and political;

**LIBERTY** of thought, expression, belief, faith and worship;

**EQUALITY** of status and of opportunity; and to promote among them all

**FRATERNITY** assuring the dignity of the individual and the unity and integrity of the Nation;

**IN OUR CONSTITUENT ASSEMBLY** this twenty-sixth day of November, 1949, do **HEREBY ADOPT, ENACT AND GIVE TO OURSELVES THIS CONSTITUTION.**

# INDIA



MALDIVES  
INDIAN OCEAN

SRI LANKA

Map not to Scale

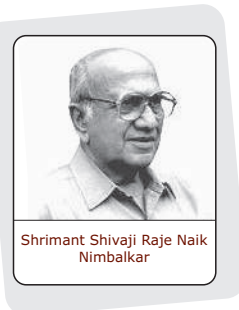
ANDAMAN & NICOBAR ISLANDS (INDIA)  
Port Blair



*“My best wishes to all the students.”*

**Shri Sharad Pawar**

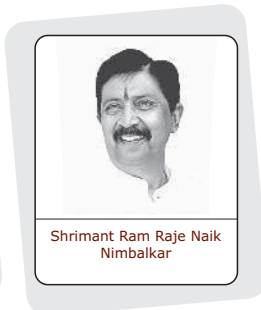
MEMBER OF PARLIAMENT, RAJYA SABHA  
Chief Patron  
IIEBM - Indus Business School



Shrimant Shivaji Raje Naik  
Nimbalkar



Col. Vinod Marwaha



Shrimant Ram Raje Naik  
Nimbalkar



Shrimant Sanjeev Raje Naik  
Nimbalkar



Dr. Jai Singh





*Preparing today's students for tomorrow ...*



**The Holistic Approach**





# INDUSCHAMPS SCHOOL

**CBSE Affiliation No.: 1130999**

**Wakad :** IIEBM Campus, Sr. No.114/1/3, Dange Chowk-Hinjewadi Road,  
Bhumkar Chowk, Wakad, Pune - 411 057

**Tel. No.:** 8149093779 / 8149093789 / 7709057881 (Whatsapp) **E-mail :** info@induschampsschool.edu.in

**Website :** www.induschampsschool.edu.in

## School Almanac 2021-22

Name : \_\_\_\_\_

Std. : \_\_\_\_\_ Div. : \_\_\_\_\_

Roll No. : \_\_\_\_\_ House : \_\_\_\_\_

*Students must carry this Almanac to school every day*

Parents are requested to read & fill up the information on Page no. 9,10,11,12,23,27,28,40,41,42 & 43  
Blue Coloured page Form A to Form F at the end.

For Parents : I have read and filled up the needful pages and signed the undertakings.

Parent's Sign. : \_\_\_\_\_



## IIEBM PLEDGE

I ..... do solemnly pledge, to follow the righteous path and enrich my Institute, Organization, the Society and the Nation, by adhering to, laws of the land, and ensuring ethical behavior in all my endeavors.

## IIEBM PRAYER

O God, help us to keep ourselves physically strong, mentally awake, and morally straight, that in doing our duty to Thee, our country, and the organization we work for, we may keep the honor, of our Institute untarnished.

Give us the strength, to adhere to laws of the land, of our country, and code of conduct, and core values of our Institute.

May we stand by, the pledge of our country, and our institute, always and every time.

Help us to be focused and committed, to the cause we are here for, and do all that is expected from us with sincerity and the right attitude.

Awaken our admiration for honest dealing and clean thinking, and guide us to choose, the harder right, instead of the easier wrong.

Kindle our hearts with fellowship for our batch mates, that we may always support each other, and be united as one.

Endow us with the courage, which is born of the love of what is noble, and which knows no compromise or retreat, when truth and right, are in peril.

Grant us new opportunities of service to Thee, to our country, the organization we shall work for, and, to the people we shall lead, and ever help us to place such service, before self.



## From The Chairman's Desk

### **Col. Vinod Marwaha**

Managing Trustee

“Do not train a child to learn by force or harshness; but direct them to it by what amuses their minds, so that you may be better able to discover with accuracy the peculiar bent of the genius of each.” — Plato

The present day education needs to serve the ever-changing trends of our economy that's getting more and more globalised with every passing day.

The RIGHT CURRICULUM and RIGHT EXPOSURE are the basis of this education.

At INDUSCHAMPS, we are committed to provide learning experiences that will assist our students to achieve their greatest potential to adapt and adjust to a diverse and an ever-changing society.

We are dedicated to serve our students with the understanding that the diversity of gender, physical or mental ability, culture and background is a strength to be respected.

**- Col. Vinod Marwaha**





## Dr. Jai Singh

Managing Director

## From The Managing Director's Diary

IndusChamps, launched as a new generation School for children belonging to Generation Z, i.e., the children born after year 2000 was initiated with the mission to provide value based, contemporary and holistic education to students enabling them to become competent young citizens of our country.

We strongly believe that schools are the foundations where the moulds are made. Fifteen long years of right schooling can transform a child into a confident, responsible and capable youth of tomorrow and we all as school, teachers and parents, are those privileged ones who work as a team towards this transformation.

Infrastructure, Curriculum, teaching learning, and evaluation are four pillars of education that are linked with a common thread of creativity and out of the box thinking. Our school aims to ensure that every child who enrolls at Indus Champs remains physically strong, mentally awake and morally straight which will ensure the child being able to withstand the pressure of a competitive environment they would be exposed to in their future.

Our students are expected to live and abide by the core values of our school which are epitomized by the word **ASPIRE** that stands for **A**ttitude, **S**elf- discipline, **P**erseverance, **I**ntelligence, **R**esourcefulness & **R**eliability & **E**thics.

**These Core Values, when inculcated in our students will serve as a differentiator for them from amongst the crowds.**

Our We CARE attitude towards the students helps us to meet the needs of the students in terms of knowledge, improved communications, a refined and pleasing personality who can hold his / her own opinion strongly and make his / her presence felt amongst peers or in society at large and equip the student to do well and soar to great heights in life.

We opine that an ideal school system should be characterized by flexibility which makes it adaptable to changes. It should be a place....

- Where Learning is an integrated activity and encourages children to link it with their everyday lives in some way.
- Which promotes thoughts that encourage creative thinking.
- Where learning builds capacity to create new knowledge.
- Where the "future" of the child should never take centre stage against the child's "present".

I welcome you to IndusChamps School with best wishes & good luck.

## From The Principal's Pen



**Mrs. Namrata Jiani**  
Founder Principal

The world is a beautiful place to live in and nature has bestowed us with so much that we can't help but be surprised and feel awed at the creativity of the God Almighty.

And one such wonderful creation is a CHILD and the innocence in the eyes of a child is indeed miraculous. Often we don't realize where this innocence vanishes in the process of growing up, but, later on, in our lives we realize that they were lost into the congested streets of our routine lifestyles, where we ignored the waiting eyes of our child to attend to his queries.....missed the sparkle in his eyes and didn't smile back.....

The preschool years for a child are very important, as the child has to accept the transition of getting out of their home comfort and entering a totally new environment.

Moreover, the smooth transition from preschool to formal education is another milestone that the child has to accomplish.

As quoted aptly in one of the Chinese proverbs, "The journey of a thousand miles must begin with a small step", we too, believe that learning is a life-long process and each child has inherent worth and potential. The sincere committed efforts of our teachers and their loving, caring attitude towards children help to create an environment which works in favor of the child's growth and they are able to shed their inhibitions.

At INDUSCHAMPS, we aspire to make children confident and creative builders of their future, our focus being the WHOLE CHILD and HOLISTIC DEVELOPMENT.

I welcome you into the INDUS family and wish you years of happy schooling ahead with us!

**- Mrs. Namrata Jiani**

## OUR IIEBM HERITAGE

IIEBM was established in the year 2000 by **Shrimant Vijaysinh Naik Nimbalkar Alias Shivajiraje**, scion of the ruling family of Phaltan, District Satara and **Col. Vinod Marwaha**, a visionary, entrepreneur and philanthropist.

Education in the pre-merger era in the State of Phaltan, was provided by the Royal Family. 'His Highness Shrimant Mudhojirao Naik Nimbalkar ruler of Phaltan State who had established first school in the year 1893.

After the merger of erstwhile princely states with the mainstream Government, the staff of the State of Phaltan was transferred to the Government. This led to the establishment of the "**Phaltan Education Society**" which was registered under the Bombay Public Trusts Act 1950 on 27th April 1953.

Thereafter, "The Phaltan Education Society" received strong support from **Shrimant Vijaysinh Naik Nimbalkar**, who was a firm believer in the cause of education and made it grow by leaps and bounds to its present status.

As all Institutions of The Phaltan Education Society were based out of Phaltan, Shrimant Vijaysinh Naik Nimbalkar and Col. Vinod Marwaha

decided to establish **IIEBM** in Pune to afford students from Phaltan region and wards of defense families better corporate exposure and interaction, along with affordable, quality and value based Management education.

Their dream bore fruit when the first batch graduated in the year 2002, and was successfully placed in Indian and multinational companies.

Since then there has been no looking back, and IIEBM has grown to its present stature, and will continue to grow, as we continue to increase our competitiveness, both locally and nationally.

Being an already established brand name in the world of Management studies and after having years of glory to our credit, for educating as well as guiding the students who wish to become Gen-Next Business Leaders and Entrepreneurs, we stepped into the world of educating Little Champs who walk into this world with curious eyes and inquisitive minds and wish to win the world, So, with the establishment of **IndusChamps School** in December 2014, we pledged to create and provide an environment that is congenial for positive learning and enriching experiences for our young learners.



## CORE VALUES

Core Values at INDUS are optimized in the word "**ASPIRE**" which stands for:

**Attitude:** Our students approach and outlook towards people, work, tasks and responsibilities will always be positive and proactive.

**Self-discipline:** Our students will be self-disciplined irrespective of whether being observed or not, in whatever they do.

**Perseverance:** Our students will never give up till the goal is achieved & mission accomplished.

**Intelligence:** Our students will always be found to excel in whatever they do, by virtue of their strong foundation of knowledge and meticulous planning.

**Resourcefulness & Reliability:** Our students will be solution providers and can be entrusted with responsibilities.

**Ethical:** Our student's actions will be conducted following the highest standards of ethics, honesty and personal integrity.

## 'WE CARE' APPROACH

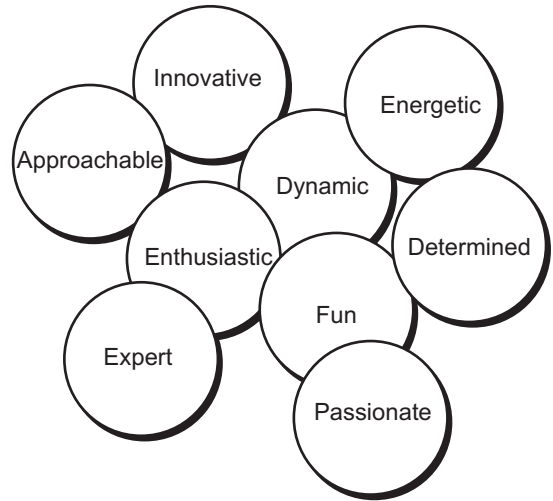
Another important quality which we inculcate in our staff (academic and administrative) is an attitude of '**WE CARE**' towards the students. The student to us is the raison d`etre of the school. All interactions in the school are underscored by an attitude of "WE CARE", be it in the class, play field or any where else.



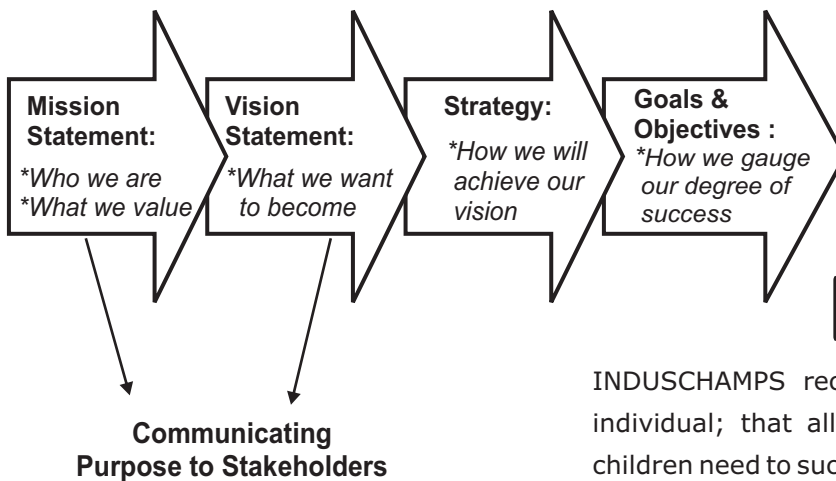
# VISION

We focus on the **Whole Child** & their **Holistic Development** with :

- A complement of basic skills- linguistic, mathematical, scientific, artistic, physical and social.
- An enquiring & curious mind with a desire for learning.
- Tolerance and respect for fellow students.
- We value the partnership that exists between the school, parents and community, and the part it plays in evolution of our young students.



**Ever forward and never to look back.....**

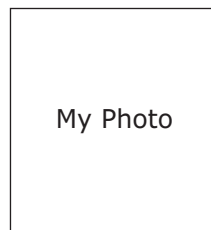


# MISSION

INDUSCHAMPS recognizes that each child is an individual; that all children are creative; that all children need to succeed.

Therefore, INDUSCHAMPS respects the individual needs of the children; fosters a caring and creative environment; and emphasizes on the social, emotional, physical, and cognitive development of each child.

## STUDENT'S PARTICULARS



Name : \_\_\_\_\_

Date of Birth :    Age : \_\_\_\_\_

Section : PRE PRIMARY / PRIMARY / SECONDARY GR No. : \_\_\_\_\_

Class : \_\_\_\_\_ Div. : \_\_\_\_\_ Roll No. : \_\_\_\_\_

House : \_\_\_\_\_

Religion : \_\_\_\_\_ Caste : \_\_\_\_\_

Category : SC / NT / OBC / Open / Other \_\_\_\_\_

Aadhar No. : \_\_\_\_\_ Blood Group : \_\_\_\_\_

Email Id : \_\_\_\_\_

Name of the sibling (if) studying in this school.

Name : 1) \_\_\_\_\_ Class : \_\_\_\_\_ Div : \_\_\_\_\_

Name : 2) \_\_\_\_\_ Class : \_\_\_\_\_ Div : \_\_\_\_\_

Residential Address : \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Phone No. : (Resi) \_\_\_\_\_

Primary Contact No. (for App & Messages) \_\_\_\_\_

Signature :

Father / Guardian : \_\_\_\_\_ Mother : \_\_\_\_\_

- 1) Students should bring the Almanac to school every day.
- 2) Students should not write anything in the Almanac that is not related to school work.
- 3) Parents are advised to go through the Almanac regularly.

**PARENT'S PARTICULARS**

**Father's Name :** \_\_\_\_\_

Educational Qualification : \_\_\_\_\_

Occupation : \_\_\_\_\_

Office Address : \_\_\_\_\_

\_\_\_\_\_

Phone No. (Resi.) \_\_\_\_\_ (Office) \_\_\_\_\_

Mobile No. : \_\_\_\_\_ Aadhar No. : \_\_\_\_\_

E-mail ID : \_\_\_\_\_

Specimen Signature : \_\_\_\_\_

Father

**Mother's Name :** \_\_\_\_\_

Educational Qualification : \_\_\_\_\_

Occupation : \_\_\_\_\_

Office Address : \_\_\_\_\_

\_\_\_\_\_

Phone No. (Resi.) \_\_\_\_\_ (Office) \_\_\_\_\_

Mobile No. : \_\_\_\_\_ Aadhar No. : \_\_\_\_\_

E-mail ID : \_\_\_\_\_

Specimen Signature : \_\_\_\_\_

Mother

**UNDERTAKING**

In case of any change in the aforesaid details furnished, it shall be my/our responsibility to update the school office about it.

Signature : Father \_\_\_\_\_ Mother \_\_\_\_\_

Class Teacher's Name & Sign. : \_\_\_\_\_



**MEDICAL FORM**  
(To be filled by the parents)



Name of Student : \_\_\_\_\_ Blood Group : \_\_\_\_\_

1. B.C.G. Vaccine : \_\_\_\_\_
2. Triple Antigen (Polio & D.P.T.) : \_\_\_\_\_
3. Measles, M.M.R. Vaccine : \_\_\_\_\_
4. Hepatitis A & B : \_\_\_\_\_
5. H Influenza Virus HIB : \_\_\_\_\_
6. Cholera : \_\_\_\_\_
7. Typhoid : \_\_\_\_\_

H/o any major illness : \_\_\_\_\_

(i) Epilepsy                      (ii) Febrile convulsions                      (iii) Epistaxis                      (iv) H/o Worms

H/o any surgery done : \_\_\_\_\_

H/o any allergy to drug : \_\_\_\_\_

Visual Defect (Pl. specify details) : \_\_\_\_\_

Hearing Defect (Pl. specify details) : \_\_\_\_\_

1<sup>st</sup> Term

2<sup>nd</sup> Term

Height : \_\_\_\_\_

Weight: \_\_\_\_\_

**Please Note** : If the child is carrying any kind of medicines to school, it should be deposited in the school dispensary with a note from parents.

**Class Teacher's Sign.**

**Parent's Sign.**



## SCHOOL TIMINGS / HOURS

### Primary/ Upper Primary Timings

- Monday to Friday: 08:15 am – 02:45 pm
- Saturday: 08:15 am – 01:00 pm
- 1<sup>st</sup>, 3<sup>rd</sup> and 5<sup>th</sup> Saturday will be working for Primary & Upper Primary
- 2<sup>nd</sup> & 4<sup>th</sup> Saturday will be a holiday for Primary & Upper Primary.

### Pre-Primary Timings

- Play Group - Monday to Friday: 08:15 am – 11:00 pm
- Nursery, Jr. KG & Sr. KG - Monday to Friday: 08:15 am – 12:15 pm
- All Saturday will be a holiday for Pre-Primary.

## PRINCIPAL'S MEETING TIME

### Monday to Friday :

By Appointment only  
10.00 am to 11.00 am

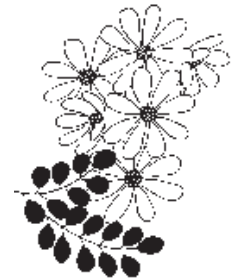


## OFFICE HOURS

### Monday to Saturday :

09.00 am to 01.00 pm

**Lunch timing:** 01:00 pm to 01:30 pm



**Note :** The school office shall remain closed on 2<sup>nd</sup> Saturday of every month as well as all holidays falling on working Saturdays. Please refer holiday list.

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Parent's may meet the teachers during the PTMs or on 1<sup>st</sup> Saturday every month after the school hours or with prior appointment taken through School Almanac.

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I have read and acknowledged the above instructions.

Parent's Sign. : \_\_\_\_\_

## NATIONAL ANTHEM

Jana Gana Mana Adhinayaka Jaya He,  
Bharat Bhagya Vidhata |

Punjab Sindh Gujrat Maratha  
Dravid Utkala Banga |

Vindhya Himachal Yamuna Ganga  
Uchhala Jaladhi Taranga |

Tabh Subha Name Jage,  
Tabh Subha Ashisha Mage ,  
Gahe Tabh Jaya Gatha |

Jana Gana Mangaldayaka Jay He,  
Bharat Bhagya Vidhata |

Jaye He, Jaye He, Jaye He  
Jaye Jaye Jaye, Jaye he |  
- Ravindranath Tagore

## राष्ट्रगान

जन-गण-मन अधिनायक जय हे,  
भारत-भाग्य-विधाता

पंजाब सिंधु गुजरात मराठा,  
द्राविड़ उत्कल-बंग ।

विन्ध्य - हिमाचल - यमुना - गंगा  
उच्छल-जलधि-तरंग ।

तव शुभ नामे जागे,  
तव शुभ आशिष मांगे,  
गाहे तव तय गाथा ।

जन गण मंगलदायक जय हे,  
भारत-भाग्य-विधाता ।

जय हे, जय हे, जय हे  
जय जय जय जय हे ॥

- रवींद्रनाथ टैगोर

## NATIONAL SONG

### राष्ट्रगीत

वंदे मातरम्। वंदे मातरम्॥  
सुजलाम् सुफलाम् मलयजशीतलाम्  
सस्यश्यामलाम् मातरम्। वंदे मातरम्।  
शुभ्र ज्योत्स्ना पुलकित यामिनीम्।  
फुल्ल कुसुमित दृमदल शोभिनीम्।  
सुहासिनीम् सुमधुर भाषिणीम्।  
सुखदां, वरदां मातरम्।  
वंदे मातरम्। वंदे मातरम्॥



- बंकिमचंद्र चटर्जी  
(13)

## THE NATIONAL PLEDGE

India is my country and all Indians are my brothers and sisters.

I love my country and I am proud of its rich and varied heritage.

I shall always strive to be worthy of it.

I shall give respect to my parents, teachers and all elders and treat everyone with courtesy.

To my country and my people, I pledge my devotion.

In their well-being and prosperity alone lies my happiness.

## SCHOOL ANTHEM

### **Chorus:**

We're so proud of our school, and everything about it.

We're so proud of school, so don't you ever doubt it.

Though all of us are different, on this we all agree.

But at IndusChamps School, we all learn in harmony.

We're so proud of our school, because it's made by you and me.

1. We come to meet our friends here, and to learn so many things.

To help us on our journey, through this world we're living in.

We try to work together, it's a place that we all share.

We want to always try our best, at being kind and fair.

### **Chorus Repeat.....**

2. We shall be our nation's pride, and serve with loyalty.

We shall make our parent's proud, take care of their dignity.

We pray to Lord for strength to fight, the wrongs with all our might.

We pledge to always try our best, to soar to the greatest heights.

### **Chorus Repeat.....**

## MORNING PRAYER

### Father we thank thee

Father we thank thee for the night,  
and for the pleasant morning light,

For rest and food and loving care,  
and all that makes the world so fair.

Help us do the things we should,  
to be to others kind and good.

In all we do at work and play,  
to grow more loving everyday.

सीखेंगे सब हिलमिल कर रहना  
और कभी ना झूठ कहना  
कोशिश होगी जिद्ध ना करना  
और नही आपस में लड़ना ॥

## GOD'S LOVE

God's love, is so wonderful.

Oh ! Wonderful love.

So high, you can't get over it,

So deep, you can't get under it,

So wide, you can't get around it,

Oh ! Wonderful love.

## **PRAYER BEFORE STUDY**

Eternal God creator of all,  
I firmly believe  
that I am now in Thy presence  
I adore Thy divine majesty,  
and I ask of Thee to enlighten my mind.  
that I may know thee more clearly,  
and my neighbour for Thy sake.  
Help me,  
that in my thoughts, words or deeds  
I may never offend Thee  
and Thy Holy law.

## **PRAYER AFTER STUDY**

We give Thee thanks Almighty God  
for all the benefits Thou has conferred upon us  
O my God, I Love Thee with my whole heart and  
above all things.  
I am heartily sorry for having offended Thee  
because  
Thou art so good, and I firmly resolve  
no to offend Thee any more.

## PRAYER BEFORE LUNCH

(a) Thank you God for the world so sweet,  
Thank you God for the food we eat,  
Thank you God for the birds that sing,  
Thank you God, for everything.

(b) Our hands we fold,  
Our heads we bow,  
For food and drink,  
We thank you now.

## PRAYER AFTER CLASS

Thank you God  
for giving us this beautiful day.

Help us to remember  
the things we learnt today.

WE THANK YOU

WE PRAISE YOU

WE BOW TO YOU.

## LITTLE GUIDING LIGHT OF MINE

This little guiding light of mine  
I'm gonna let it shine  
This little guiding light of mine  
I'm gonna let it shine  
This little guiding light of mine  
I'm gonna let it shine  
Let it shine, all the time, let it shine

Hide it under a bushel, no  
I'm gonna let it shine  
Hide it under a bushel, no  
I'm gonna let it shine  
Hide it under a bushel, no  
I'm gonna let it shine  
Let it shine, all the time, let it shine

Take my little light round the world  
I'm gonna let it shine  
Take my little light round the world  
I'm gonna let it shine  
Take my little light round the world  
I'm gonna let it shine  
Let it shine, all the time, let it shine

Don't you blow my little light out  
I'm gonna let it shine  
Don't you blow my little light out  
I'm gonna let it shine  
Don't you blow my little light out  
I'm gonna let it shine  
Let it shine, all the time, let it shine

## ॥ प्रार्थनाएँ ॥

### गणेश मंत्र

वक्रतुंड महाकाय सूर्यकोटी समप्रभ । निर्विघ्नं कुरु मे देव सर्वकार्येषु सर्वदा ।

### गायत्री मंत्र

ॐ भूर्भुवः स्वः ।

तत्सवितुर्वरेण्यं भर्गो देवस्य धीमहि । धियो यो नः प्रचोदयात् ।

Meditate on the radiant glory of God who illuminates all. May your soul be worthy for receiving His Divine Light. Enlightened by his Grace. May we aspire for high objectives & resolve to proceed on the spiritual path with a drive. May this divine flame guide the faculties of our intellect on the path of ultimate salvation.

### गुरु मंत्र

गुरुर्ब्रह्मा गुरुर्विष्णुगुरुर्देवो महेश्वरः ।

गुरुः साक्षात् परब्रह्म तस्मै श्री गुरवे नमः ॥



### सरस्वती वंदना

ॐ प्रणो देवी सरस्वती वाजेभिर्वाजिनीवती धीनाम् अवित्र्यवतु  
आ नो दिवो बृहतः पर्वता द्या सरस्वती यजता गन्तु यज्ञं ॐ वाग्देव्यै नमः ।

ॐ या देवी सर्व भूतेषु मातृरूपेण संस्थिता  
नमस्तस्यै नमस्तस्यै नमस्तस्यै नमो नमः

ॐ या देवी सर्व भूतेषु शक्तिरूपेण संस्थिता  
नमस्तस्यै नमस्तस्यै नमस्तस्यै नमो नमः

ॐ या देवी सर्व भूतेषु विद्यारूपेण संस्थिता  
नमस्तस्यै नमस्तस्यै नमस्तस्यै नमो नमः ।

## ॥ श्री सरस्वती नमन ॥

या कुंदेदुतुषारहारधवला या शुभ्र वस्त्रावृता ।  
या वीणावरदंडमंडित करा या श्वेतपद्मासना ।  
या ब्रह्माच्युतशंकरप्रभृतिभिर्देवैः सदा वंदिता ।  
सा मां पातु सरस्वती भगवती निःशेष जाड्या पहा ॥

ॐ असतो मा सद्गमय  
तमसो मा ज्योतिर्गमय  
मृत्योर्मा मृतं गमय  
आविराविर्म एधि

सर्वत्र सुखिनः सन्तु सर्वे सन्तु निरामयाः  
सर्वे भद्राणि पश्यन्तु, मा कश्चिद् दुःखमाप्नुयात्  
ॐ शांतिः शांतिः शांतिः

## प्रार्थना

इतनी शक्ती हमे देना दाता, मन का विश्वास कमजोर होना ।  
हम चले नेक रस्ते पे हम से, भूल कर भी कोई भूल हो ना ॥ धृ ॥

दूर अज्ञान के हो अंधेरे, तू हमे, ज्ञान की रोशनी दे ।  
हर बुराई से बचते रहे हम, जितनी भी दे भली जिंदगी दे ।  
बैर हो ना किसी का किसी से, भावना मन में बदले की हो ना ।  
हम चले नेक रस्ते पे हम से, भूल कर भी कोई भूल हो ना ॥१॥

हम ना सोचे हमे क्या मिला है, हम ये सोचे किया क्या है अर्पण ।  
फूल खुशियो के बाटें सभी को, सबका जीवन भी बन जाये मधुबन ।  
अपनी करुणा का जल, तू बहा के, कर दे पावन हर एक मन का कोना ।  
हम चले नेक रस्ते पे हमसे, भूल कर भी कोई भूल हो ना ॥२॥

## ऐ मालिक तेरे बंदे हम

ऐ मालिक तेरे बंदे हम, ऐसे हो हमारे करम  
नेकी पर चलें, और बदी से टलें  
ताकि हंसते हुए निकले दम ॥

ये अँधेरा घना छा रहा,  
तेरा इंसान घबरा रहा  
हो रहा बेखबर, कुछ न आता नज़र  
सुख का सूरज छुपा जा रहा  
है तेरी रोशनी में जो दम  
तू अमावास को कर दे पूनम  
नेकी पर चलें और बदी से टलें  
ताकि हंसते हुए निकले दम ॥

जब जुल्मों का हो सामना,  
तब तू ही हमें थामना  
वो बुराई करे हम भलाई करें  
नहीं बदले की हो कामना  
बढ़ उठे प्यार का हर कदम  
और मिटे बैर का ये भरम  
नेकी पर चलें और बदी से टलें  
ताकि हंसते हुए निकले दम ॥

बडा कमजोर है आदमी,  
अभी लाखों हैं इसमें कमी  
पर तू जो खड़ा है दयालू बड़ा  
तेरी किरपा से धरती थमी  
दिया तूने हमे जब जनम  
तू ही झेलेगा हम सबके गम  
नेकी पर चलें और बदी से टलें  
ताकि हंसते हुए निकले दम ॥



## SHOWERS OF BLESSINGS

There shall be showers of blessings  
This is the promise of love  
There shall be seasons refreshing  
Sent from the savior above.  
Showers of blessings  
Showers of blessings we need  
Mercy drop round us are falling  
But for the showers we plead  
There shall be showers of blessings  
precious reviving again  
Over the hills and the valleys  
Sound abundance of rain  
Showers of blessings  
Showers of blessings we need  
Mercy drops round us are falling  
But for the showers we plead.

## WE SHALL OVER COME

We shall over come, we shall over come  
We shall over come someday,  
Oh, deep in my heart I do believe that  
We shall overcome someday  
We shall live in peace; we shall live in peace,  
We shall live in peace someday  
Oh deep in my heart I do believe that  
We shall live in peace someday  
We shall walk hand in hand,  
We shall walk hand in hand,  
We shall walk hand in hand someday  
Oh deep in, my heart I do believe that  
We shall walk hand in hand someday  
We are not afraid, we are not afraid  
We are not afraid today  
Oh deep in my heart I do believe that  
We are not afraid today.

## FREEDOM

WHERE the mind is without fear and the head is held high;  
Where knowledge is free;  
Where the world has not been broken up into fragments by narrow domestic walls;  
Where words come out from the depth of truth;  
Where tireless striving stretches its arms towards perfection;  
Where the clear stream of reason has not lost its way into the  
dreary desert sand of dead habit;  
Where the mind is led forward by thee into ever-widening thought and action  
Into that heaven of freedom, my Father, let my country awake.

- Rabindranath Tagore

## **HE'S GOT THE WHOLE WORLD**

He's got the whole world in his hands;  
He's got the whole world in his hands;  
He's got the whole wide world in his hands;  
He's got the whole world in his hands.

He's got you and me, brother, in his hands;  
He's got you and me sister, in his hands;  
He's got you and me, brother, in his hands;  
He's got the whole world in his hands.

He's got the trees and the flowers in his hands;  
He's got the trees and the flowers in his hands;  
He's got the trees and the flowers in his hands;  
He's got the whole world in his hands.

He's got the wind and the rain in his hands;  
He's got the wind and the rain in his hands;  
He's got the wind and the rain in his hands;  
He's got the whole world in his hands.

## **BE CAREFUL LITTLE EYES**

Be careful little eyes what you see,  
Be careful little eyes what you see,  
There's a father up above watching over you with love,  
So be careful little eyes what you see.

Be careful little ears what you hear,  
be careful little ears what you hear,  
There's a father up above watching over you with love,  
So be careful little ears what you hear.

Be careful little hands what you touch,  
Be careful little hands what you touch,  
There's a father up above watching over you with love,  
So, be careful little hands what you touch.

## PRAYER

All things bright and beautiful,  
All creatures great and small,  
All things wise and wonderful  
The Lord God made them all .....

Each little flower that opens,  
Each little bird that sings,  
He made that glowing colours,  
He made tiny wings,  
All things bright .....

The purple headed mountains,  
The rivers running by,  
The sunset and the morning,  
That brightens up the sky,  
All things bright .....

The tall trees in the green woods,  
The pleasant summer sun,  
The ripe fruits in the garden,  
He made them every one,  
All things bright .....

He gave us eyes to see them,  
And lips that we might tell  
How great is God Almighty,  
Who has made all things well,  
All things bright .....

## सारे जहाँ से अच्छा .....

सारे जहाँ से अच्छा हिन्दोस्ताँ हमारा ।  
हम बुलबुलें हैं इसकी, यह गुलसिताँ हमारा ॥

गुरबत में हों अगर हम, रहता है दिल वतन में ।  
समझों वही हमें भी, दिल हो जहाँ हमारा ॥

परबत वह सबसे ऊँचा, हमसाया आसमाँ का ।  
वो संतरी हमारा, वह पासबाँ हमारा ॥

गोदी में खेलती हैं, जिसकी हजारों नदियाँ ।  
गुलशन है जिनके दम से, इश्के जीना हमारा ॥

हे आबे-रूदे-गंगा, वह दिन है याद तुझको ।  
उतरा तेरे किनारे, जब कारवाँ हमारा ॥

मजहब नहीं सिखाता, आपस में बैर रखना ।  
हिंदी है हम, वतन हैं हिंदोस्ताँ हमारा ॥

युनानो मिस्त्रो रूमा, सब मिट गए जहाँ से ।  
अब तर मगर है बाकी, नामोनिशाँ हमामरा ॥

कुछ बात है कि हस्ती, मिटती नहीं हमारी ।  
सदियों रहा है दुश्मन, दौरै जहाँ हमारा ॥

इकबाल कोई महरम, अपना नहीं जहाँ में ।  
मालूम क्या किसी को दर्दे-निहा हमारा ॥

- मुहम्मद इकबाल

## GENERAL INFORMATION FOR THE PARENTS

Education cannot be confined within the four walls of a classroom. Ensuring full growth and all-round development of a child is a responsibility to be shared equally between the parents and the school.

Home is the place where a child gets the first education and training in citizenship. It is the chief institution where the character of the child is carved and molded. School education promotes the growth of personality and helps to discover and develop the talent and qualities in a child. This task of helping children to become good citizens is done best through a kind of partnership between the school and parents, and, therefore, to secure all that is best through this partnership is indispensable. Needless to say, the school desires your cooperation with the teachers in order to develop an atmosphere conducive to education and the child's welfare. Regular communication between us is one of the links, which bridges the home and the school and provides an effective medium for parent teacher contact. In addition it will be appreciated if parents pay attention to the following points:

1. Children should be encouraged to cultivate a habit of cleanliness in all their work.
2. They should do their home assignments/ activities/ project work themselves, unless they require some guidance. It is desired that the children should be self-reliant and develop a habit of self-study.
3. As the children advance in age, they should be guided to become resourceful and useful members of the home, society, and the country. They should be taught to keep their room and other belongings tidy, make their own bed, polish their own shoes and carry their bags themselves. Development of such habits early in life inculcates the idea of self-respect, self-reliance, dignity of work, and many such virtues necessary for the success in life.
4. Absence from school for attending functions should be discouraged, as it retards their progress and distracts their attention from regular teaching and homework. In case of unavoidable circumstances, parents should take permission from the Principal through an application before proceeding on the long leave.
5. Criticism of teachers in front of the children should be avoided as it undermines respect for the teacher and the school. If there is a legitimate complaint, you may meet the Teacher/Principal in person by making an appointment.

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I have read and acknowledged the above instructions.

Parent's Sign. : \_\_\_\_\_

## **CODE OF CONDUCT FOR STUDENTS AND PARENTS**

Following measures implemented by the school should be strictly adhered to:-

1. Students have to be punctual. The students who are late, may be sent back home, without any prior notice and will have to miss classes that day.  
School gates will be closed at 0825 hours. Thereafter, no student / visitor will be allowed inside without permission of the Principal.
2. Parents are requested to consult School Almanac for Rules and Regulations for meeting with Principal / Admin and communicating with teachers.
3. Parents can meet the teachers during the scheduled PTMs. Parents are not permitted to meet teachers in the class room (s) other than the meeting days. Please consult School Almanac for procedure to meet the teachers.
4. Medium of Instruction and Conversation is English Only.
5. All students will compulsorily carry identity cards issued by the school and slung around their neck suitably displayed.
6. Students shall be provided with an identity card at the beginning of the academic year. In case of loss of identity card or change in the given data to be incorporated in the new identity card, Rs 150/- per identity card shall be payable.
7. Students should carry the School Almanac everyday without fail. Parents are requested to duly fill the declarations and sign the undertakings in the School Almanac.
8. Students shall be provided with one school almanac in the beginning of the academic year, however in case of loss, a new school almanac shall be issued with a written note from the parent to the class teacher against the payment of Rs 150/-.
9. Loss of Report Card shall be made good with a fine of Rs 165/-.
10. Students should greet the teachers of the school, whenever they meet them.
11. Students are expected to maintain a high standard, in their general behaviour and manner of speech.
12. Students should have deep respect and dedication towards their work.
13. Regularity in homework and assignments is parents responsibility and of utmost importance.
14. All students should feel and take pride, in keeping their school premises clean.

15. Attendance on the reopening day and last working day of the term is mandatory.
  - a) No leave or absence is granted, other than for exceptional reasons and on the submission of prior written application by the parent.
  - b) In case of continued absence due to sickness a medical certificate has to be sent to school.
  - c) Serious action will be taken by the Principal for breach of discipline, irregularity of attendance and unsanctioned leave.
  - d) In case of contagious disease the school must be informed within 3 days and a fitness certificate has to be produced when the child reports back to school.
16. Attendance of students will compulsorily be taken every day by the teachers, you are requested to avoid absenteeism.
17. It will be mandatory for the parent to inform the class teacher in writing if the ward is required to miss the school / class on a particular day.
18. Half day leaves shall be discouraged. Parents are requested not to approach the school for picking up / relieving their child in the middle of the school / half day.
19. No student shall be allowed to miss the PHYSICAL EDUCATION without a Doctor's Certificate.
20. Students should take care of the school property. Any damage caused has to be made good by the parents of the student.
21. Exploding crackers or splashing colours during Diwali / Holi or any other occasion in the school premises or school buses is strictly forbidden.
22. If any student is found in the possession of fire - crackers, water pistols, periodicals, magazine, posters, pictures, mobile phones, CD's, Computer games, the same shall be confiscated. Mobile phones and electronic items are prohibited gadgets and parents of such students will be informed in writing. In case of default again, appropriate disciplinary action will be initiated.
23. We expect our children to be environment friendly in all their actions. We discourage the use of plastic bags.
24. All students will be dressed properly and smartly in the specified pattern of school uniform. Parents must ensure correct length of school skirt / shirt worn (refer page 32 of school diary). Supervisors will check the same during rounds.
25. Please cut the nails, clean ears and trim the hair of your child regularly to maintain proper hygiene. Boys should have an army haircut and girls should wear hair-bands (along with 2 pony tails/ plaits in case of longer hair).

26. No gold ornaments are allowed in the school such as earrings, anklets or necklace. School shall not be held responsible for loss of the same. Avoid putting bindies, mehendi to girls.
27. Students should look after their books, clothes, pens, wrist-watch, money etc. School shall not accept any responsibility for loss of such things.
28. Surprise checks will be carried out at least once a month for students of Primary classes on regular basis.
29. Pre-primary students must carry an extra set of clothes and a napkin everyday in their school bags.
30. Primary students must carry a napkin everyday to school in their school bags.
31. The parents are requested to interact with the teachers/ maushies in a respectful manner to set an example for their child to follow the same. It has been noticed that at times the parents treat the teachers as care-takers and raise their voice. Any grievances can be discussed and sorted in an amicable manner.
32. Students are not allowed to make any collection of money unless permitted by the Principal.
33. Students are not allowed to give any gifts or presents to any teacher or staff of the school.
34. Students are not allowed to distribute sweets / presents / eatables / of any kind on their birthday. Instead they can wear a dress other than the school uniform and voluntarily donate books to the school library, to inculcate the habit of reading and sharing.
35. Any communication to the Principal / Class Teacher, must be sent in a sealed envelope with the name of the child, class, division and roll no. clearly mentioned on the envelope.
36. Parents are required to inform the school immediately, about a change of address or telephone numbers.
37. Students shall not be allowed to make calls from the school office for trivial reasons.
38. The parents availing the School Transport are supposed to wait at the bus stop for the bus. No phone calls shall be made to the parents not available at the bus stops. Please bear delays of few minutes keeping in mind the traffic in the area. The bus shall not wait and move on to reach the school in time to avoid unnecessary delays. It shall not return in any case to pick up the child again.
39. Parents are not allowed to enter the school buses under any circumstances.
40. Students must adhere to the proper code of conduct as mentioned in the school almanac. School reserves the right to suspend a student whose conduct may have an adverse influence on other students.

41. Parents are requested to send the tiffin through their children. The school office shall not accept tiffin from parents and does not take responsibility to deliver it to children in the class. In case the child has forgotten the tiffins, parents can leave it in the reception area and the child is supposed to collect it on his/her own during the break time from the reception area.
42. A student who is found persistently insubordinate, mischievous, and guilty of misconduct is liable to be expelled from the school.
43. A student is responsible to the school, not only for his/her behaviour in the school but also for his/ her general behaviour outside. Every effort should be made by the student to keep up the good name of the school by his / her manners and deportment.
44. The school seeks your cooperation in ensuring adherence to all the above rules.
45. Parents must check and sign the school almanac regularly.

I have read and acknowledged the above instructions.

Parent's sign: \_\_\_\_\_

## OUR AIMS AND OBJECTIVES

- The aim of the school is to impart a sound, moral, physical and intellectual training to the students and help develop their personality so that they may turn out to be useful citizens of the country.
- The school aims at creating efficiency and self confidence in students and offers them ample scope for self development.
- The school is committed to serve for the fulfillment of the educational needs and aspirations of the society.
- It is our earnest endeavour to awaken in the young minds, a feeling of patriotism and national consciousness.
- The school lays emphasis on good traditions and cultural richness of the Indian Community.
- Mutual respect for the other gender is advocated.
- A picnic as well as educational trip will be arranged by the school on suitable days to promote experiential learning.

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I have read and acknowledged the above instructions.

Parent's Sign. : \_\_\_\_\_



## ACADEMICS

- The course of study is arranged according to the syllabus prescribed by the CBSE.
- The subjects taught at the Primary level are English, Hindi, Marathi, Mathematics, Science, Social Science, Computer, Art and Craft, Music, Dance, Physical Education and Work Experience, Drawing and General Knowledge.
- All subjects are taught through the medium of English except Hindi & Marathi.
- Hindi is introduced in Nursery.
- Students of Primary / Upper Primary learn 3 languages - English, Hindi, Marathi
- The academic year begins in April and consists of two terms; first term is from April to September and the second term is from October to March.

## PRE-PRIMARY ASSESSMENT AND PROMOTION RULES

- \* There will be term-wise assessment for Nursery, Jr. KG, Sr. KG.
- \* Assessments will be done based on oral, practical and basic written exercise through work sheets.
- \* Assessments will help to track child's progress in all the major learning domains.
- \* A student shall be promoted only if he/she has minimum of 85% of attendance for the academic session.

## TENTATIVE ASSESSMENTS SCHEDULE FOR PRE PRIMARY

Mid Term Assessments	October 2021	Time table shall be sent
Final Assessments	March 2022	Time table shall be sent

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I have read and acknowledged the above instructions.

Parent's Sign. : \_\_\_\_\_

## ASSESSMENTS AND PROMOTION RULES FOR PRIMARY / UPPER PRIMARY

- \* Parents should not approach the school for rescheduling the assessments.
- \* A student may not be allowed to sit in the Annual Assessment if he/she has not put in a minimum of 85% of the attendance for the academic session. (as per CBSE norms)
- \* A student will have to secure overall 33% marks to be promoted.
- \* A report on the performance of the student will be communicated to parents after assessment.
- \* A student who is absent on exam day shall be marked as absent.

### TENTATIVE ASSESSMENTS SCHEDULE FOR STD 1 & 2

Cycle Test 1	July 2021	Time table shall be sent
Cycle Test 2	Aug 2021	Time table shall be sent
Cycle Test 3	Sep 2021	Time table shall be sent
Cycle Test 4	Oct 2021	Time table shall be sent
Cycle Test 5	Nov 2021	Time table shall be sent
Cycle Test 6	Jan 2022	Time table shall be sent
Cycle Test 7	Feb 2022	Time table shall be sent
Cycle Test 8	Mar 2022	Time table shall be sent

### TENTATIVE ASSESSMENTS SCHEDULE FOR STD 3-6

Periodic Test 1	July 2021	Time table shall be sent
Mid Term Exam	Oct 2021	Time table shall be sent
Periodic Test 2	Jan 2022	Time table shall be sent
Final Exams	Feb / Mar 2022	Time table shall be sent

### AWARDS & RECOGNITION FOR ACHIEVEMENTS

The school will follow a competition schedule evenly distributed over the year.

At the end of the year **"THE BEST INDUSCHAMPION OF THE YEAR"** award will be given on the basis of the child's performance in various competitions and academic proficiency.

Other awards given at the end of the year are :

- IndusChampion of the year Award (Pre Primary / Primary/Upper Primary)
- IndusChampion of the year-Excellence in Academics (Classwise)

- IndusChampion for outstanding Transformation( Classwise)
- IndusChampion Reader of the year (Across the School)
- Rolling Trophy: IndusChampion House of the Year
- Induschampion Go Getter Award ( Across the School)
- IndusChampion Master/Ms Etiquettes of the year (Across the School)
- IndusChampion for the highest Attendance (Pre Primary / Primary/Upper Primary)
- IndusChampion Good Samaritan Award( Across the School)
- IndusChampions People's Person (Social Skills: Across the School)
- Induschampion Best Tiffin Award (Classwise)
- Induschampion Award for the best groomed child (Pre Primary / Primary/Upper Primary)

## FEES

- The Tuition Fee/Transport Fee is payable for 12 months i.e. April to March (Academic Year)
- The fees should be paid before 10th of first month of every quarter.
- After 10th of the first month of quarter, late fine of Rs. 10/- per day will be charged.
- No reminders shall be sent to parents for fee payments.
- The school fee defaulters shall not be allowed to sit in the class if fee is not paid by 10th of the first month of quarter.
- Transport facility shall be discontinued if the fees is not paid by 10th of the first month of the quarter.
- The parents are supposed to pay School fee online through School App only.
- The Tuition Fees / Transport Fee installments (as per class / kms) will be payable quarterly according to the schedule mentioned below:

INSTALLMENT	QUARTER	PAYABLE BY
1st	June - August	10 <sup>th</sup> June
2nd	September - November	10 <sup>th</sup> September
3rd	December - February	10 <sup>th</sup> December
4th	March - May	By 15 <sup>th</sup> Feb before the Final Exam start

**The mode of fee payment shall only be Online through School App compulsorily. Cheques / Cash & NEFT will not be accepted henceforth.**

In case you face any problem during fee payment through School App, please contact school office.

## LIBRARY

- Library books will be available on allotted days through the librarian.
- Home lending is permitted for students from Jr. KG onwards.
- Play Group / Nursery parents can issue the books for their child on allotted days.
- The books shall be issued for 1 week and to be returned on the next library day.
- Parents are advised to make the child handle the book properly at home.
- Damage to a book or its loss is to be made good by the parents.
- If a student fails to return the book by the end of the year, his / her result will be withheld.
- Failing to return the book on the specified date shall entail a fine of Rs. 10/- per day.

## WITHDRAWALS / TC / BONAFIDE

- A calendar month's notice should be given in writing before the withdrawal or quarter's fee will be charged.
- Those leaving the school at the end of academic year i.e. March should inform school before 10th Jan of that academic year and clear the fees for the month of March by 10th Jan otherwise fees upto May will be charge.
- Those leaving in the month of April / May must pay the fees for full quarter i.e. March - May.
- The school leaving certificate will not be issued until all the dues are paid including transport fee (if availed).
- Bonafide / Transfer Certificates will be issued only after submission of an application (Blue Form E & F in the Diary at the end) to request the same along with a payment of Rs. 250/-
- Bonafide / Transfer certificates will be issued after one week of applying it.
- Fees once paid will not be refunded.
- Even if the school has been attended for 1 day of a quarter, whole quarter fees is payable.

## LEAVE

- Leave for more than one day shall be granted only on prior written application from the parents.
- In case of illness, Medical Certificate should be produced after rejoining the school.
- A Doctor's Fitness Certificate is required to rejoin the class if the child is joining school after suffering from an infectious disease.
- Student without 85% attendance will not be allowed to sit for the final assessment.
- In case, the child is absent due to any reason, the parents are requested to fill up leave record in the School Almanac on page no. 48 & 49.

**Note :** The parent's are requested to get the paper for application from home as the school shall not provide the same.

## HOUSE SYSTEMS

To inculcate healthy competition in studies, sports and extracurricular activities, the Primary / Upper Primary students are allocated to 4 houses.

### Houses

- Red House : Arjun (Tank)
- Green House : Vikrant (Ship)
- Blue House : Tejas (Air Craft)
- Yellow House : Arihant (Submarine)

### Slogans

- *Be all you can be !*
- *Aim high, Fly, Fight & Win !*
- *We can, We will !*
- *The few, the proud !*

The Houses are headed by House Captains. Teachers are appointed as House-In-Charge to organize and supervise house activities throughout the year.

## SCHOOL UNIFORM

### PRE PRIMARY

- Peach colour shirts
- Blue checkered skirts/shorts
- Navy blue socks with peach stripes
- Navy blue hair band for girls
- Black shoes
- Smart sport's uniform & red hairband for girls
- Id card
- **Winter uniform :-**  
Blue checkered full pants for boys and girls from 1st Nov - 15th Feb compulsorily. Stocking and leggings are not allowed for girls
- Sweat shirt-navy blue

### PRIMARY / UPPER PRIMARY

- White colour shirts for boys/ girls
- Grey full pant for boys
- Grey skirt for girls
- Grey socks with white stripes
- Green tie & grey belt
- Black hair band for girls
- Black shoes
- I d cards
- **Winter uniform :-** grey sweat shirts for winters to be worn along with house uniform.
- Military green blazers with grey full pants for boys & girls from 1st Nov - 15th Feb compulsorily as regular uniform. Stocking and leggings are not allowed for girls.
- **Smart house uniform :-**  
House t-shirts, navy blue track pants, white canvas shoes & white socks with house coloured stripes along with white hairband for girls.

- Students will wear Regular School Uniform from Monday to Thursday.
- Smart Sports Uniform (Pre Primary) / Smart House Uniform (Primary/Upper Primary) is to be worn on Friday.
- Army haircut for boys is mandatory. Girls with long hair should make 2 pony tails / braids.

## LIST OF HOLIDAYS FOR THE ACADEMIC YEAR 2021-22

Month	Date	Day	Holiday
April, 2021	02.04.2021	Friday	Good Friday
	13.04.2021	Tuesday	Gudi Padwa
	14.04.2021	Wednesday	Ambedkar Jayanti
	21.04.2021	Wednesday	Ram Navmi
July, 2021	20.07.2021	Tuesday	Ashadi Ekadashi
	21.07.2021	Wednesday	Bakari Eid
August, 2021	15.08.2021	Sunday	Independence Day ( Pre Primary only)
	16.08.2021	Monday	Parasi New Year
	19.08.2021	Thursday	Moharram
	22.08.2021	Sunday	Raksha Bandhan
	31.08.2021	Monday	Janmashtami
September, 2021	10.09.2021	Friday	Ganesh Chaturthi
	19.09.2021	Sunday	Anant Chaturdashi
October, 2021	02.10.2021	Saturday	Gandhi Jayanti
	15.10.2021	Friday	Dussera
	19.10.2021	Tuesday	Eid – e- Milad
November, 2021	19.11.2021	Friday	Gurunanak Jayanti
December, 2021	25.12.2021	Saturday	Christmas Day
January, 2022	01.01.2022	Saturday	New Year
	09.01.2022	Sunday	Guru Govind Singh Jayanti
	14.01.2022	Friday	Makar Sankranti
	26.01.2022	Wednesday	Republic Day ( Pre Primary only)
February, 2022	19.02.2022	Saturday	Chatrapati Shivaji Jayanti
March, 2022	01.03.2022	Tuesday	Maha Shivratri
	18.03.2022	Friday	Holi

Holidays	Class	Start Date	End Date	School Reopens on
Summer Break	Play Group - VII	01.05.2021	05.06.2021	07.06.2021
Diwali Break	Play Group - VII	01.11.2021	13.11.2021	15.11.2021
Christmas Break	Play Group - VII	25.12.2021	02.01.2022	03.01.2022

**Note :** School office will remain closed during Diwali & Christmas Break.

## SPECIAL DAYS

1. Annual Day - Saturday, 18 Dec 2021\*
2. Sport's Day - Friday, 07 Jan 2022
3. Class wise Group Photo - Monday, 31 January 2022
4. Convocation Ceremony - Saturday, 5 Feb 2022
5. Annual Medical Checkup - Monday, 14 Feb 2022
6. Annual Prize distribution - Tuesday, 15 Feb 2022

*\* Conditions apply : depending on the situation.*

*All dates are subject to change due to unavoidable circumstances.*

## SPECIAL ASSEMBLY DATES

1. Sunday 20th June - Fathers Day
2. Monday 21st June - Yoga Day
3. Sunday 25th July - Parents Day
4. Monday 26th July - Kargil Vijay Diwas
5. Sunday 5th September - Teachers Day
6. Tuesday 14th September - Hindi Diwas
7. Wednesday 29th September - World Heart Day
8. Friday 8th October - Indian Airforce Day
9. Friday 19th November - Gurupurab
10. Saturday 4th December - Navy Diwas
11. Thursday 16th December - Vijay Diwas
12. Thursday 23rd December - Kisan Diwas
13. Friday 15th January - Army Day
14. Tuesday 9th February - National Sport Day
15. Monday 15th February - Family Day
16. Sunday 28th February - National Science Day
17. Monday 8th March - Women's Day
18. Thursday 22nd April - Earth Day

## PTM DATES

DAY	DATE	REMARKS
Saturday	3 Apr 2021	Orientation
Saturday	30 Oct 2021	Mid Term Report
Saturday	19 Mar 2022	Final Report

- **Pre- Primary** - Parents can meet the teachers on 1<sup>st</sup> Sat between 12:30 pm to 1:30 pm.
- **Primary** - Parents can meet the teachers on 1<sup>st</sup> Sat between 01:00 pm to 1:30 pm.

## COLOUR MONTH FOR PRE-PRIMARY

MONTH	Color
April	Red
June	Blue
July	Green
August	Yellow
September	Orange

MONTH	Color
October	Pink
November	Brown
December	White
January	Black
February	Purple

## PRE-PRIMARY LIST OF CELEBRATIONS 2021-22

No.	Day / Date	Celebration	Dress Code (for Pre-Primary only)
1.	Mon, 19 Jul 2021	Eid	Traditional
2.	Fri, 13 Aug 2021	Independence Day	Freedom fighter/Traditional
3.	Fri, 20 Aug 2021	Rakshabandhan	Traditional
4.	Fri, 27 Aug 2021	Janmashtami	Traditional
5.	Mon, 13 Sep 2021	Ganesh Arti	Traditional
6.	Thu, 14 Oct 2021	Dussera	Traditional
7.	Fri, 29 Oct 2021	Diwali	Traditional
8.	Tue, 16 Nov 2021	Children's Day	Traditional
9.	Fri, 24 Dec 2021	Christmas	Traditional
10.	Thu, 13 Jan 2022	Makar Sankranti	Traditional
11.	Tue, 25 Jan 2022	Republic Day	Freedom fighter/Traditional



## DETAILS OF PRE PRIMARY CCA CLUB ACTIVITY FOR THE ACADEMIC YEAR 2021-22 (Participation Compulsory)

Month	Day	Date	CCA Competition	PG	Nur	JR.KG	SR.KG
April	Monday	12 -04-2021	Summer Day Activity	Yes	Yes	Yes	Yes
	Friday	16-04-2021	Coloring Competition	Yes	Yes	Yes	Yes
	Friday	23-04-2021	Self Care	Yes	Yes	Yes	Yes
	Friday	30 04-2021	Hindi Recitation	Yes	Yes	Yes	Yes
June	Friday	11-06=2021	Safety Rules	Yes	Yes	Yes	Yes
	Friday	19-06=2021	English Show & Tell	Yes	Yes	Yes	Yes
	Saturday	19-06=2021	Orientation / PTM	Yes	Yes	Yes	Yes
	Friday	25-06=2021	Go Green Activity	Yes	Yes	Yes	Yes
July	Friday	09-07-2021	English Recitation	Yes	Yes	Yes	Yes
	Thursday	15-07-2021	Seed Germination Activity	Yes	Yes	Yes	Yes
	Friday	16-07-2021	Market Day / Eid Craft	Yes	Yes	Yes	Yes
	Friday	30-07-2021	Rainy Day	Yes	Yes	Yes	Yes
August	Friday	06-08-2021	Talent Show	Yes	Yes	Yes	Yes
	Thursday	12-08-2021	Independence Day Craft	Yes	Yes	Yes	Yes
	Wednesday	18-08-2021	Rakshabandhan Craft	Yes	Yes	Yes	Yes
	Thursday	26-08-2021	Janamasthmi Craft	Yes	Yes	Yes	Yes
September	Wednesday	01-09-2021	Essel Painting	Yes	Yes	Yes	Yes
	Friday	03-09-2021	Best out Of Waste	Yes	Yes	Yes	Yes
	Friday	17-09-2021	Salad Decoration	Yes	Yes	Yes	Yes
	Friday	24-09-2021	Fireless Cooking	Yes	Yes	Yes	Yes
October	Wednesday	13-10-2021	Field Trip	Yes	Yes	Yes	Yes
	Tuesday	26-10-2021	Diwali Craft	Yes	Yes	Yes	Yes
	Thursday	28-10-2021	Paper Rangoli	Yes	Yes	Yes	Yes
December	Thursday	23-12-2021	Winter Day	Yes	Yes	Yes	Yes
January	Monday	24-01-2022	Republic Day Craft	Yes	Yes	Yes	Yes
February	Friday	11-02-2022	Spell Bee Competition	No	No	Yes	Yes
	Friday	18-02-2022	Handwriting Competition	No	No	Yes	Yes

**Note :** The dates mentioned for various events, celebrations, activities & PTM are subject to change under unavoidable circumstances.

## DETAILS OF PRIMARY CCA ACTIVITY FOR THE ACADEMIC YEAR 2021-22 (Participation Compulsory)

Month	Day	Date	CCA Competition	Std1&2	Std 3	Std 4	Std 5
April	Mon	05-04-2021	Colouring & Drawing	-	Yes	Yes	Yes
	Thur	15-04-2021	Cartooning	Yes	Yes	Yes	Yes
	Mon	19-04-2021	Solo Song	Yes	Yes	Yes	Yes
	Mon	26-04-2021	Shabd Seedi (Hindi)	-	Yes	Yes	Yes
June	Fri	11-06-2021	Face Mask Making	Yes	Yes	Yes	Yes
	Sat	19-06-2021	English Recitation	-	Yes	Yes	Yes
	Fri	26-06-2021	Group Song	-	Yes	Yes	Yes
July	Fri	02-07-2021	Investiture Ceremony	Yes	Yes	Yes	Yes
	Mon	12-07-2021	English Calligraphy	Yes	Yes	Yes	Yes
	Mon	26-07-2021	Hindi Recitation	-	Yes	Yes	Yes
August	Mon	09-08-2021	Memory test	Yes	Yes	Yes	Yes
	Wed	18-08-2021	Hindi Calligraphy	Yes	Yes	Yes	Yes
September	Sat	04-09-2021	Clay Modelling	Yes	-	-	-
	Sat	18-09-2021	English/Hindi Elocution	-	Yes	Yes	Yes
	Sat	18-09-2021	Personal Health/Hygiene	Yes	-	-	-
October	Fri	22-10-2021	Debate English	-	-	-	Yes
	Fri	22-10-2021	Road Safety Rules Skit	Yes	-	-	Yes
	Thur	29-10-2021	Rangoli	Yes	Yes	Yes	Yes
November	Sat	20-11-2021	English Story telling	-	Yes	Yes	Yes
	Sat	20-11-2021	English Show & tell	Yes	-	-	-
	Mon	29-11-2021	Spell Bee	Yes	Yes	Yes	Yes
December	Sat	04-12-2021	Kite Making	-	Yes	Yes	Yes
	Sat	04-12-2021	Key Chain/Jewellery Making	Yes	-	-	-
	Fri	10-12-2021	Hindi story telling	Yes	Yes	Yes	Yes
	Mon	13-12-2021	Collage Work	Yes	Yes	Yes	Yes

**Note :** The dates mentioned for various events, celebrations, activities & PTM are subject to change under unavoidable circumstances.

## DETAILS OF UPPER PRIMARY CCA ACTIVITY FOR THE ACADEMIC YEAR 2021-22 (Participation Compulsory)

Month	Day	Date	Competition	Std 6	Std 7
April	Mon	05-04-2021	Drawing and colouring	Yes	Yes
	Thur	15-04-2021	English Creative writing	Yes	Yes
	Mon	19-04-2021	Marathi Story telling/Recitation	Yes	Yes
	Mon	26-04-2021	Hindi Debate	Yes	Yes
June	Fri	11-06-2021	English Recitation	Yes	Yes
	Sat	19-06-2021	Solo Song	Yes	Yes
	Fri	26-06-2021	Hindi Skit	Yes	Yes
July	Fri	02-07-2021	Investiture Ceremony	Yes	Yes
	Mon	12-07-2021	Hindi Antakshari or Kavi Darbar	Yes	Yes
August	Mon	09-08-2021	GK Quiz	Yes	Yes
	Wed	18-08-2021	Poster & Slogan Writing	Yes	Yes
September	Sat	18-09-2021	English/Hindi Elocution	Yes	Yes
October	Fri	22-10-2021	Debate English	Yes	Yes
	Thur	29-10-2021	Rangoli	Yes	Yes
November	Sat	20-11-2021	English Skit	Yes	Yes
	Mon	29-11-2021	Fancy Dress	Yes	Yes
December	Fri	04-12-2021	Marathi Calligraphy	Yes	Yes
	Mon	13-12-2021	Collage Work	Yes	Yes

**Note :** The dates mentioned for various events, celebrations, activities & PTM are subject to change under unavoidable circumstances.

## CLUB ACTIVITY (2021-22) STD I - VII

Month	Day	Date	Club Activity	Std1&2	Std 3	Std 4	Std 5
April	Fri	09-04-2021	Tangrams (Math Club)	Yes	Yes	Yes	Yes
	Sat	17-04-2021	Historical Places-Project work (Heritage club)	Yes	Yes	Yes	Yes
	Thu	22-04-2021	Poster and slogan making on Earth Day (Echo club)	Yes	Yes	Yes	Yes
April	Fri	30-04-2021	Gift Wrapping (Work Experience)	Yes	-	-	-
			Preparation and use of First Aid Kit	-	Yes	Yes	Yes
June	Wed	09-06-2021	Calligraphy (Art Club)	Yes	Yes	Yes	Yes
	Mon	14-06-2021	Interhouse competition (Sport Club)	Yes	Yes	Yes	Yes
	Thu	24-06-2021	Puppet show (Reading club)	Yes	Yes	Yes	Yes
July	Fri	23-07-2021	Making Compost pit (Science club)	Yes	Yes	Yes	Yes
	Sat	31-07-2021	Editing Invitation card in MS word (ICT club)	Yes	Yes	Yes	Yes
August	Sun	15-08-2021	Speech/Singing (Integrity club)	Yes	Yes	Yes	Yes
	Fri	27-08-2021	Traditional Recipe (Heritage club)	Yes	Yes	Yes	Yes
September	Sat	04-09-2021	Clay art (Art club)	Yes	yes	yes	Yes
	Thu	16-09-2021	Sport club Activity	Yes	Yes	Yes	Yes
	Fri	24-09-2021	Fireless cooking (Work experience)	Yes	Yes	Yes	Yes
October	Wed	20-10-2021	Math quiz	Yes	yes	Yes	Yes
	Wed	27-10-2021	Oratorical skill (Math Club) (Reading Club)	Yes	Yes	Yes	Yes
November	Fri	26-11-2021	Poster / Model Making (ICT Club)	Yes	Yes	-	-
	Fri	26-11-2021	Power point presentation (ICT club)	-	-	Yes	Yes
December	Thu	2-12-2021	Green fashion show (Echo club)	Yes	Yes	Yes	Yes
January	Wed	26-1-2022	Republic day Dance (Integrity Club)	Yes	Yes	Yes	Yes
	Sat	29-01-2022	Science - Srijjan (Science Club)	Yes	Yes	Yes	Yes

**Note :** The dates mentioned for various events, celebrations, activities & PTM are subject to change under unavoidable circumstances.

# SCHOOL CCA ACTIVITIES

## RULE & JUDGEMENT CRITERIA

The school aims at organizing various CCA activities throughout the academic year. It shall endeavour to have maximum participation. The main objective of these activities is to expose the students to various experiences to sharpen their skills, thereby enhancing their personalities. It also aims at nurturing competitive and participating spirit among the students. Care shall be taken to give fair and unbiased judgement.

S.No.	Activity	General rules	Judgement criteria
1.	Colouring	Paper and colouring material will be provided by the school.	Neatness, Colour combinations and overall effects.
2.	Drawing/ Colouring / Painting / Cartooning	Paper will be provided by the school. Colouring material to be sent from home. Students can draw anything of their choice.	Neatness, Colour combinations and overall effects.
3.	English / Hindi Recitation	No poems from the syllabus shall be permitted.	Expression, clarity, memory / content, voice modulation, stage presence, pronunciation.
4.	English / Hindi Show & Tell	The object/prop is to be brought from home.	Expression, clarity, memory, voice modulation, stage presence, prop.
5.	English / Hindi / Marathi Story telling	No story from the syllabus will be permitted.	Expression, clarity, memory, voice modulation, stage presence, prop, and story with good moral support shall be appreciated.
6.	Rakhi making	Material to be brought from home.	Originality, Creativity, neatness, colour scheme, design, overall effect.
7.	Salad Decoration	Students will present salad with a theme and title (individually or in groups as instructed a week prior). Material to be brought from home.	Creativity , Variation in ingredients, Overall effect, Taste / Nutritive value, Title and theme

<b>S.No.</b>	<b>Activity</b>	<b>General rules</b>	<b>Judgement criteria</b>
8.	Colour Rangoli / Flower Rangoli Making	Students shall be required to bring their own rangoli material and standard size of area will be allotted to each student to make the rangoli.	Theme, Art of design, Colour, Concept, neatness, Overall effect.
9.	Puppet Show	Group of 3-5 students to present story with the help of handmade puppets made by them. To be performed school uniform only.	Creativity, confidence, Matter, Group coordination, stage presence.
10.	Best out of waste	Students will be designing something useful in the classroom from the waste material brought from home.	Originality, Creativity, Neatness, Colour scheme, Design, Eco friendly, Overall effect.
11.	Face mask making	Topic will be given a week prior. Paper, colours and other material will be provided in school.	Originality, Creativity, neatness, colour scheme, design, overall effect.
12.	Fancy Dress	The theme will be given a week prior.	Originality, Creativity, Confidence, Stage presence, Presentation.
13.	Spelling Bee	Students shall be asked to write the spellings of the words from their syllabus taught to them.	Precision, adhering to the time limit and knowledge.
14.	English/ Hindi / Marathi / Handwriting / Calligraphy	One page each of English / Hindi will be written by students (copy writing from the board / given content.)	Presentation, neatness, letter formation, overall effect.

I have read the details given above.

Parent's Sign. : \_\_\_\_\_

<b>S.No.</b>	<b>Activity</b>	<b>General rules</b>	<b>Judgement criteria</b>
15.	English / Hindi Elocution	3 minute speech on the given topic, which shall be given one week prior.	Expression, Clarity, Memory, Content Matter, Voice Modulation, Stage presence, Pronunciation.
16.	English / Hindi Creative Writing	Students will be given sufficient time to write up to 150 words on the topic given three days prior.	Originality, Language, Content, Relevance to the topic, Introduction and Conclusion.
17.	Investiture Ceremony	Students will participate to elect council members and office bearers from amongst themselves. It will be a group activity to be under teacher's guidance in school.	Sharing duties, Organization of Ceremony, making Posters.
18.	Poster & Slogan Writing	Paper & colours will be provided by the school. Other material to be sent from home. Topic will be given 3	Neatness, Creativity, Concept, Overall Impact, Slogan's rhyme.
19.	English / Hindi Debate	Class will be divided in two groups. Topic will be given a week prior.	Relevance to the topic, Expression, Clarity. Confidence.
20.	Solo Song	Student can present the song in any language .Only decent songs (not taught in school) will be allowed.	Sur, Taal, Voice modulation, Expression, Lyrics and Overall performance.
21.	Group Song	A group of 3-5 students will present the song which has been approved by class teacher in the audition round. Only decent songs (not taught in school) will be allowed.	Sur, Taal, Voice modulation, Expression, Lyrics and group coordination.

I have read the details given above.

Parent's Sign. : \_\_\_\_\_

<b>S.No.</b>	<b>Competition</b>	<b>General rules</b>	<b>Judgement criteria</b>
22.	Hindi Antakshari	Students will be divided in groups for antakshari or.	Participation and Team spirit, Choice of songs
23.	Kavi Darbar	Students will present poems / shlokas in hindi individually.	Clarity, Voice modulation, Toanlity, Content, Pronunciation Rhythm, Presentation skills.
24.	Collage Making	Students will bring assorted material from home to create a collage within given time. Paper sheet will be provided in school.	Creativity, Originality, Neatness, Presentation, Overall effect.
25.	Talent Search	Students will present any activity they are good in individually.	Performance, Expression, Creativity, Presentation
26.	English / Hindi Skit	Students will be divided into groups of 3-7. Topic for skit will be given a week prior and preparation will be done under teacher's guidance.	Relevance to the topic, Expression, Overall performance, Presentation skills, Clarity. Confidence, Team coordination. Voice Modulation.
27.	GK Quiz	Students will be asked to answer questions in given time. Questions will be from syllabus taught in previous and current class.	Correct answer, adhering to time limit and knowledge

I have read the details given above.

Parent's Sign. : \_\_\_\_\_



<b>S.No.</b>	<b>Competition</b>	<b>General rules</b>	<b>Judgement criteria</b>
28.	Memory Test	Students will write names of maximum number of objects shown in given time by recalling.	Maximum names written, Adherence to time limit, Alertness and quick response.
29.	Shabd Seedi	Students will be asked to make a shabd seedi from a given word by making maximum number of new words from last letter of previous word within given time. First word will be given on a paper.	Adherence to time limit, maximum number of correct words
30.	Clay Modelling	Theme will be given a week prior. Students to bring Clay from home and make models in the class in given time.	Neatness, Colour combinations, Creativity and overall effect
31.	Key Chain / Jewellery Making	Materials will provided in the school. Students will make it in the presence of teacher.	Creativity, Presentation, Overall effect, Arrangement design / scheme
32.	Kite Making	Students will make kites in school individually as demonstrated by the teacher. Material will be provided in school.	Neatness, Presentation, Decoration, Creativity, Overall effect

I have read the details given above.

Parent's Sign. : \_\_\_\_\_

**"Appreciation inspires & motivates to perform better !"**

<b>Sr. No.</b>	<b>Efforts appreciated for</b>	<b>Words of Appreciation</b>
1		
2		
3		
4		
5		
6		
7		
8		
9		
10		

<b>Sr. No.</b>	<b>Efforts appreciated for</b>	<b>Words of Appreciation</b>
11		
12		
13		
14		
15		
16		
17		
18		
19		
20		

## SUBJECT TEACHER'S COMMUNICATION

Date	Messages	Teacher's Signature	Parent's Signature	Follow up action initiated with Class Teacher's Sign	Parent's Signature

■ Parents shall be requested to send the tiffins through their children. The school office shall not accept tiffins from parents and does no take the responsibility to deliver it to the children in the class.

## STUDENT'S ACHIEVEMENT PROFILE

The student's participation in various activities of the school and his/her outstanding achievement in the activities should be recorded on this page.

Sr. No.	Competition / Activity	Date	Performance	Teacher's Signature	Parent's Signature
1.					
2.					
3.					
4.					
5.					
6.					
7.					
8.					
9.					
10.					
11.					
12.					
13.					
14.					
15.					
16.					

## LEAVE & ABSENCE RECORD

Sr. No.	Date of Application	Leave Date From - to	Reason	Medical Certificate Attach Y/N	No. of days leave taken	Parent's Signature	Teacher's Signature
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							
11							
12							
13							
14							

## LEAVE & ABSENCE RECORD

Sr. No.	Date of Application	Leave Date From - to	Reason	Medical Certificate Attach Y/N	No. of days leave taken	Parent's Signature	Teacher's Signature
15							
16							
17							
18							
19							
20							
21							
22							
23							
24							
25							
26							
27							
28							

## CLASS TIME TABLE

Days	1	2	3	Short Break	4	5	6	7	8	9	
MON				Short Break  with Class Teacher							
TUE					Lunch Break  with Class Teacher						
WED											
THU											
FRI											
SAT											



## LATE COMING RECORD

April	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April
1	1	1	1	1	1	1	1	1	1	1	1
2	2	2	2	2	2	2	2	2	2	2	2
3	3	3	3	3	3	3	3	3	3	3	3
4	4	4	4	4	4	4	4	4	4	4	4
5	5	5	5	5	5	5	5	5	5	5	5
6	6	6	6	6	6	6	6	6	6	6	6
7	7	7	7	7	7	7	7	7	7	7	7
8	8	8	8	8	8	8	8	8	8	8	8
9	9	9	9	9	9	9	9	9	9	9	9
10	10	10	10	10	10	10	10	10	10	10	10
11	11	11	11	11	11	11	11	11	11	11	11
12	12	12	12	12	12	12	12	12	12	12	12
13	13	13	13	13	13	13	13	13	13	13	13
14	14	14	14	14	14	14	14	14	14	14	14
15	15	15	15	15	15	15	15	15	15	15	15
16	16	16	16	16	16	16	16	16	16	16	16
17	17	17	17	17	17	17	17	17	17	17	17
18	18	18	18	18	18	18	18	18	18	18	18
19	19	19	19	19	19	19	19	19	19	19	19
20	20	20	20	20	20	20	20	20	20	20	20
21	21	21	21	21	21	21	21	21	21	21	21
22	22	22	22	22	22	22	22	22	22	22	22
23	23	23	23	23	23	23	23	23	23	23	23
24	24	24	24	24	24	24	24	24	24	24	24
25	25	25	25	25	25	25	25	25	25	25	25
26	26	26	26	26	26	26	26	26	26	26	26
27	27	27	27	27	27	27	27	27	27	27	27
28	28	28	28	28	28	28	28	28	28	28	28
29	29	29	29	29	29	29	29	29	29	29	29
30	30	30	30	30	30	30	30	30	30	30	30
		31	31		31		31	31		31	



# STUDENT'S DISCIPLINE RECORD

Sr. No.	April	June	July	Aug.	Sept.	Oct.	Nov.	Dec.	Jan.	Feb.	March	April
1												
2												
3												
4												
5												
6												
7												
8												
9												
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- **U** - Indicates student wearing improper uniform / shoes    ▪ **X** - indicates the student has not cut his / her hair & nails
- If there are more than three remarks in a month, parents will be called to meet the teacher.

## SELF-EVALUATION BY THE STUDENT

**Assess yourself and tick [✓] the appropriate option.**

- I attend school regularly.
- I set my bag according to school time table before going to bed.
- I move in line when I go from class for Library / Games / Computer Class etc.
- I don't push others while moving.
- I take permission from the class monitor before leaving the class.
- I don't use bad words for others.
- I don't tease others.
- I don't fight with others in class or outside.
- I don't bully others.
- I don't misbehave with my school mates whether junior or senior.
- I don't argue with my teachers & parents.
- I don't steal others' things.
- I don't tell lies to my teachers & parents.
- I respect my parents & teachers from the core of my heart.
- I am attentive in the class.
- I complete my home work on the day it is given.
- My handwriting of Hindi is good.
- My handwriting of English is good.
- I don't tear pages from my note book.

Student's Sign. : \_\_\_\_\_

Class Teacher's Sign. : \_\_\_\_\_

Parent's Sign. : \_\_\_\_\_

## ASSIGNMENT NOT DONE

Date	Subject	Teacher's Signature	Parent's Signature

## ASSIGNMENT NOT DONE

Date	Subject	Teacher's Signature	Parent's Signature



## TEST TIME TABLE

Date : _____	Date : _____
Date : _____	Date : _____
Date : _____	Date : _____
Date : _____	Date : _____
Date : _____	Date : _____
Date : _____	Date : _____
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## TEST TIME TABLE

Date : _____	Date : _____
Date : _____	Date : _____
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## TEST TIME TABLE

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## TEST TIME TABLE

Date : _____	Date : _____
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## TEST TIME TABLE

Date : _____	Date : _____
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Date : _____	Date : _____
Date : _____	Date : _____

## Std 1 & 2 Exam Timetable

Exam Name	Starting date	End date
CT1	05-Jul-21	08-Jul-21
CT2	02-Aug-21	05-Aug-21
CT3	06-Sep-21	09-Sep-21
CT4 *	01-Oct-21	14-Oct-21
CT5	22-Nov-21	25-Nov-21
CT6	10-Jan-22	13-Jan-22
CT7	07-Feb-22	10-Feb-22
CT8 *	28-Feb-22	11-Mar-22

\* CT4 & CT8 exams will have co-scolastic subjects exam (GK/ VE/ Marathi/ Drawing & Computer) during the regular school hours in the respective periods.

## Std 3, 4 & 5 Exam Timetable

Exam Name	Starting date	End date
PT1	05-Jul-21	09-Jul-21
MIDTERM EXAM	01-Oct-21	14-Oct-21
PT2	10-Jan-22	15-Jan-22
FINAL EXAM	28-Feb-22	11-Mar-22

\* Midterm & Final exams will have co-scolastic subjects exam (GK/ VE/ Marathi/ Drawing & Computer) during the regular school hours in the respective periods.

## Std 6 & 7 Exam Timetable

Exam Name	Starting date	End date
PT1	03-Jul-21	09-Jul-21
MIDTERM EXAM	01-Oct-21	14-Oct-21
PT2	10-Jan-22	17-Jan-22
FINAL EXAM	28-Feb-22	11-Mar-22

Date :    /    /20

## Parent - Teacher Communication Record

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Parent's Sign.: \_\_\_\_\_

Teacher's Sign.: \_\_\_\_\_

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Date :    /    /20

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Parent's Sign.: \_\_\_\_\_

Teacher's Sign.: \_\_\_\_\_

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Date :    /    /20

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Parent's Sign.: \_\_\_\_\_

Teacher's Sign.: \_\_\_\_\_

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Date :    /    /20

## Parent - Teacher Communication Record

Parent's Sign.: \_\_\_\_\_

Teacher's Sign.: \_\_\_\_\_

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Date :    /    /20

Parent's Sign.: \_\_\_\_\_

Teacher's Sign.: \_\_\_\_\_

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Date :    /    /20

Parent's Sign.: \_\_\_\_\_

Teacher's Sign.: \_\_\_\_\_

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Date :   /   /20

## Parent - Teacher Communication Record

Parent's Sign.: \_\_\_\_\_

Teacher's Sign.: \_\_\_\_\_

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Date :   /   /20

Parent's Sign.: \_\_\_\_\_

Teacher's Sign.: \_\_\_\_\_

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Date :   /   /20

Parent's Sign.: \_\_\_\_\_

Teacher's Sign.: \_\_\_\_\_

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Date :    /    /20

## Parent - Teacher Communication Record

Parent's Sign.: \_\_\_\_\_

Teacher's Sign.: \_\_\_\_\_

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Date :    /    /20

Parent's Sign.: \_\_\_\_\_

Teacher's Sign.: \_\_\_\_\_

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Date :    /    /20

Parent's Sign.: \_\_\_\_\_

Teacher's Sign.: \_\_\_\_\_

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Date :   /   /20

## Parent - Teacher Communication Record

Parent's Sign.: \_\_\_\_\_

Teacher's Sign.: \_\_\_\_\_

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Date :   /   /20

Parent's Sign.: \_\_\_\_\_

Teacher's Sign.: \_\_\_\_\_

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Date :   /   /20

Parent's Sign.: \_\_\_\_\_

Teacher's Sign.: \_\_\_\_\_

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Date :    /    /20

## Parent - Teacher Communication Record

Parent's Sign.: \_\_\_\_\_

Teacher's Sign.: \_\_\_\_\_

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Date :    /    /20

Parent's Sign.: \_\_\_\_\_

Teacher's Sign.: \_\_\_\_\_

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Date :    /    /20

Parent's Sign.: \_\_\_\_\_

Teacher's Sign.: \_\_\_\_\_

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**DISCIPLINE CARD**

Student's Name \_\_\_\_\_ Class: \_\_\_\_\_ Div: \_\_\_\_\_

Sign. of Teacher \_\_\_\_\_ Sign. of Parent \_\_\_\_\_

Warning 1. \_\_\_\_\_

Warning 2. \_\_\_\_\_

Warning 3. \_\_\_\_\_

Date : \_\_\_\_\_



Suspension from School : \_\_\_\_\_

From \_\_\_\_\_ to \_\_\_\_\_

\_\_\_\_\_  
Sign of Principal

\_\_\_\_\_  
Sign of Parent



Final Warning : \_\_\_\_\_

From \_\_\_\_\_ to \_\_\_\_\_

\_\_\_\_\_  
Sign of Principal

\_\_\_\_\_  
Sign of Parent

Date : \_\_\_\_\_





**APPLICATION FORM FOR CHANGE IN ADDRESS OR PHONE NUMBER**

**Application changes sought to be made**

Date : \_\_\_\_\_

1. Student's Name : \_\_\_\_\_
2. Class: \_\_\_\_\_ Div: \_\_\_\_\_ GR. No. : \_\_\_\_\_
3. Father's Name : \_\_\_\_\_
4. Mother's Name : \_\_\_\_\_
5. New Address : \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_ Pin code : \_\_\_\_\_
6. Father's Mobile No. : \_\_\_\_\_ E-mail : \_\_\_\_\_
7. Mothers's Mobile No.: \_\_\_\_\_ E-mail : \_\_\_\_\_
8. Subsequent to the aforementioned changes we have - \_\_\_\_\_
  - a) Made changes in our child's Almanac / School Diary - \_\_\_\_\_
  - b) Made Changes in our child's I-Card / Issued a new I-Card - \_\_\_\_\_

Date : \_\_\_\_\_ Signature of the Parent \_\_\_\_\_

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**For Office Use Only**

Received by : \_\_\_\_\_ Date : \_\_\_\_\_

- |  |                |            |
|--|----------------|------------|
| 1. Admin Office - Changes noted                            | Initials _____ | Date _____ |
| 2. Accounts Office - Changes noted                         | Initials _____ | Date _____ |
| 3. ERP System updated                                      | Initials _____ | Date _____ |
| 4. Transport In-charge - Changes noted                     | Initials _____ | Date _____ |
| 5. Class Teacher - Changes noted in<br>Attendance Register | Initials _____ | Date _____ |







**NOTES**

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**IMPORTANT CONTACT NUMBERS**

- 1. \_\_\_\_\_ No. \_\_\_\_\_
- 2. \_\_\_\_\_ No. \_\_\_\_\_
- 3. \_\_\_\_\_ No. \_\_\_\_\_
- 4. \_\_\_\_\_ No. \_\_\_\_\_
- 5. \_\_\_\_\_ No. \_\_\_\_\_



## FIELD TRIP

Form - A

### Consent Slip

Student's Name : \_\_\_\_\_

Std. \_\_\_\_\_ Div. : \_\_\_\_\_ Roll No. : \_\_\_\_\_

This is to state that, I hereby give my consent to have my child participate in the various Field Trips / Educational Trips / Picnics / Excursions / Co-curricular activities conducted over the academic year. I know that due care shall be taken however, I shall not hold the school management responsible for any untoward happening to my son /daughter during the event.

Signature of Parent / Guardian



## ANNUAL CONCERT PARTICIPATION

### Consent Slip

Student's Name : \_\_\_\_\_

Std. \_\_\_\_\_ Div. : \_\_\_\_\_ Roll No. : \_\_\_\_\_

This is to state that, I hereby give my consent to have my child participate in the Annual Concert.

Signature of Parent / Guardian



## ANNUAL SPORTS DAY PARTICIPATION

### Consent Slip

Student's Name : \_\_\_\_\_

Std. \_\_\_\_\_ Div. : \_\_\_\_\_ Roll No. : \_\_\_\_\_

This is to state that, I hereby give my consent to have my child participate in the Annual Sports Day.

Signature of Parent / Guardian



# RESOURCE SHEET ( Teacher's Copy )

Form - B

Full Name of the student : \_\_\_\_\_

Standard : \_\_\_\_\_ Div. \_\_\_\_\_ Birth Date : \_\_\_\_\_

GR number : \_\_\_\_\_ Blood Gr. : \_\_\_\_\_ Aadhar No.: \_\_\_\_\_

Religion caste & category : \_\_\_\_\_

Special interest & hobbies of the child \_\_\_\_\_

## INFORMATION ABOUT PARENTS / GUARDIAN

Full name of Parent / Guardian : \_\_\_\_\_

Address : \_\_\_\_\_  
\_\_\_\_\_

Email Id : \_\_\_\_\_

**FATHER**

Education Qualification : \_\_\_\_\_

Mobile No. : \_\_\_\_\_

Occupation : \_\_\_\_\_

Business / Service : \_\_\_\_\_

Address & phone number of work place: \_\_\_\_\_  
\_\_\_\_\_

Special interests and hobbies  
\_\_\_\_\_

**MOTHER**

Education Qualification : \_\_\_\_\_

Mobile No. : \_\_\_\_\_

Occupation : \_\_\_\_\_

Business / Service : \_\_\_\_\_

Address & phone number of work place: \_\_\_\_\_  
\_\_\_\_\_

Special interests and hobbies  
\_\_\_\_\_

I would be able to help the school \_\_\_\_\_

**Person to be contacted in case of emergency** \_\_\_\_\_

Ph. No.: \_\_\_\_\_

Doctor's Name & Phone No. : \_\_\_\_\_

Father's Sign. \_\_\_\_\_

Mother's Sign. \_\_\_\_\_

  
**STUDENT TRANSPORT INFORMATION****Form - C**

Name of Child : \_\_\_\_\_

Class : \_\_\_\_\_ Div. : \_\_\_\_\_ GR. No. : \_\_\_\_\_

School Bus No. : \_\_\_\_\_

Morning Stop : \_\_\_\_\_ Evening Stop : \_\_\_\_\_

Name of Person authorised to pick up child :  
\_\_\_\_\_

In case of Pvt. Transport

Mode of Transport : \_\_\_\_\_

Vehicle Reg. No. : \_\_\_\_\_

Name of Driver : \_\_\_\_\_

Mobile No. : \_\_\_\_\_  


Telephone Numbers

Father : \_\_\_\_\_

Mother : \_\_\_\_\_

Emergency : \_\_\_\_\_

Any changes in the above information will have to be given in writing to the school office by the parents.

Date : \_\_\_\_\_

Mother's Signature \_\_\_\_\_

Father's Signature \_\_\_\_\_  


## DECLARATION BY PARENTS

Form - D

Our ward Miss / Master \_\_\_\_\_ is a student of Class \_\_\_\_\_ Div. \_\_\_\_\_ and either one of us (Father/Mother/Local guardian) will sign all her/his application, report cards etc. Our specimen signatures are as under.

Name : 1. Father \_\_\_\_\_ Specimen Signature : \_\_\_\_\_

2. Mother \_\_\_\_\_ Specimen Signature : \_\_\_\_\_

3. Local Guardian \_\_\_\_\_ Specimen Signature : \_\_\_\_\_

In our absence the following individuals in the city could be contacted :

1. Name \_\_\_\_\_ 2. Name \_\_\_\_\_

Address : \_\_\_\_\_ Address : \_\_\_\_\_

\_\_\_\_\_

Phone : \_\_\_\_\_ Phone : \_\_\_\_\_

\_\_\_\_\_  
Class Teacher's Name

\_\_\_\_\_  
Class Teacher's Signature

I have read the rules and regulations of the school and promise to abide by them.

I undertake to pay the School / Transport fees as per the schedule given by the school.

Date : \_\_\_\_\_

\_\_\_\_\_  
Signature of the Parent / Guardian

# APPLICATION FOR TRANSFER CERTIFICATE

Form - E

1. Date of Application : \_\_\_\_\_
2. Name of the Pupil : \_\_\_\_\_
3. Father's Name : \_\_\_\_\_
4. Mother's Name : \_\_\_\_\_
5. Occupation of Parent : \_\_\_\_\_
6. Permanent Address : \_\_\_\_\_  
\_\_\_\_\_
7. Class and section in which studying : \_\_\_\_\_
8. Reason for leaving : \_\_\_\_\_
9. TC required on (Date) : \_\_\_\_\_  
\_\_\_\_\_

Parent / Guardian's Signature

\*NOTE : TC will be issued within two week from the date of receipt of application after clearing all dues. (Subject to the fulfilment of all formalities)

## FOR THE USE OF CLASS TEACHER

1. Admission Number : \_\_\_\_\_
2. School fees paid upto : \_\_\_\_\_
3. Transport fees paid upto : \_\_\_\_\_
4. Date of last attendance in school : \_\_\_\_\_
5. No. of working days upto : \_\_\_\_\_
6. Total attendance of the student : \_\_\_\_\_
7. Library Books to be returned : \_\_\_\_\_  
if any
8. Any other dues/ Liabilities of : \_\_\_\_\_  
parents/ Student towards school

Class Teacher's Signature \_\_\_\_\_

Date : \_\_\_\_\_ Class : \_\_\_\_\_

## FOR THE USE OF SCHOOL OFFICE

Transfer Certificate No. \_\_\_\_\_ Issued on : \_\_\_\_\_

Signature of School Admin

# APPLICATION FOR BONAFIDE CERTIFICATE

Form - F

To,

Date :    /    /20

**The Principal**

**IndusChamps School,**

Pune

**Subject :** Application for the Bonafide Certificate

I, Mr./ Mrs. \_\_\_\_\_, father/ mother of \_\_\_\_\_ studying in Class \_\_\_\_\_ Sec \_\_\_\_\_ of your school whose GR number is \_\_\_\_\_, wish to apply for an issuance of a Bonafide certificate from the school for the purpose of \_\_\_\_\_.

I hereby declare that the Bonafide certificate received will be used only for the purpose mentioned above.

I request you to kindly consider my application and thereby issue a Bonafide certificate for my ward.

Signature : \_\_\_\_\_

Name : \_\_\_\_\_

## OFFICE USE ONLY

Recd. by : \_\_\_\_\_

Date : \_\_\_\_\_

Inward number : \_\_\_\_\_

Sign : \_\_\_\_\_

Bonafide certificate no : \_\_\_\_\_

Issued on : \_\_\_\_\_

Issued by : \_\_\_\_\_

Sign : \_\_\_\_\_

Outward No. : \_\_\_\_\_

Preparing today's students  
for tomorrow ...

## The Holistic Approach



- ★ Don't worry that children never listen to you; worry that they are always watching you.  
- Robert Fulghum
- ★ Each day of our lives we make deposits in the memory banks of our children.  
- Charles R. Swindoll
- ★ "We may not be able to prepare the future for our children, but we can at least prepare our children for the future."  
- Franklin D. Roosevelt



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**Website :** [www.induschampsschool.edu.in](http://www.induschampsschool.edu.in)